



Policy:

SCIL is committed to preventing employees developing any injuries relating to people moving and manual handling, therefore all employees receive mandatory people moving & manual handling training every three years. Due to the nature of work conducted by SCIL, manual handling has been identified as a key hazard

Purpose:

To reduce, as far as is reasonable practicable, any risk associated with manual handling activities in SCIL. SCIL recognise their legal duty under the Safety, Health and Welfare at Work Act 2005 and the Safety, Health and Welfare at Work (General Application) Regulations 2007.

Scope:

This policy applies to all SCIL staff and leaders.

Responsibility:

SCIL managers:

- SCIL managers are responsible for ensuring that all staff within their supervision receive mandatory people moving & manual handling training by a certified manual handling instructor.
- All SCIL managers must carry out hazard identification and risk assessments and put in place controls.
- The managers must also review all controls put in place.

SCIL employees:

- SCIL employees are expected to complete people moving & manual handling training.
- The employees must adhere to the training provided when carrying out their day to day tasks.
- All SCIL employees shall cooperate with SCIL managers and use any controls provided.
- All employees shall report any faults with any of the controls put in place to management

Leaders:

- All leaders must cooperate with any controls that are put in place in their home to eliminate or reduce the risk of manual handling as outlined in the service agreement.

Approved by:

Maria Mulligan, CEO, SCIL

Date: April 2021