



SCIL Medication Management Policy

It is the Policy of SCIL that:

- Healthcare Assistants (HCA) may **PROMPT** the Service User to take their medication. This means that the HCA can only inform the Service User that it is time to take medication.
- Generally Healthcare assistants are not permitted to handle medication. However, the above can be reviewed on a case-by-case basis by the CEO. Ideally SCIL prefers not to allow HCAs to administer medication, but we recognise that there may be services where the administering of medication is a requirement to allow provision of the service.

In exceptional circumstance the CEO may decide that the service requires a HCA to administer medication. The service can be provided as long as the HCA is trained and competent to administer the medication and it has been agreed with the HSE to provide this extra service. Proof of training must be retained on HCA's file.

Should the Service User or the HSE require any changes to the administering of medication these will be discussed with the relevant parties, addressed accordingly and recorded in the Care Plan. In exceptional circumstances and on a case-by-case basis, SCIL are prepared to review the above considering available resources, the client in question, levels of care, competency of staff etc.

Approved by:

Maria Mulligan, CEO, SCIL

Date: April 2021